

Minutes

SEN22-M2

Minutes of the meeting held on 15 June 2022.

Attendance

Nick Jennings

Kerri Akiwowo
Hemaka Bandulasena (ab)
JD Bhadra
Anthony Brown (ab)
Ksenia Chmutina
Steve Christie
Marcus Collins (ab)
Paul Conway
Malcolm Cook
Jennifer Cooke (ab)
Abigail Davis
Cees de Bont
Varuna de Silva (ab)
Claudia Eberlein
Tony Edwards (ab)
Fiona Ellis-Chadwick (ab)

Matthew Frost (ab)
Dhruv Giridhari-Prasad (ab)
Lisanne Gibson
Jan Godsell
Mey Goh
Richard Hodgkins
Eef Hogervorst
Caroline Kennedy-Pipe (ab)
Mark Lewis (ab)
Chris Linton
Niels Lohse

Completion dates for the six Core Plans supporting the Strategic Aims were noted. The

32.4 Proposed New Key Performance Indicator (KPI) Framework

Senate considered and welcomed a proposed KPI framework for the new University Strategy. Confirmation was provided that the content of the commentary on assessment column had been created purely for illustrative purposes.

SEN22-P41

32.5 Effectiveness Review of Council and Committee Structure

Senate considered an update on the Council Effectiveness Review and recommended to Council for approval initial changes to the Committee Structure including revised Terms of Reference and Compositions for Infrastructure Committee and Human Resources Committee.

Since the circulation of the paper, Audit Committee had reached a decision that it should not have sub-committees, and it was therefore proposed that Ethics Committee would report to Human Resources Committee, and Information Governance Sub-Committee to Infrastructure Committee. It was noted in discussion that a substantial portion of the business of Ethics Committee related to Research and Innovation, and it was agreed that the Chief Operating Officer would consider further whether there should also be a formal link between Ethics Committee and Research and Innovation Committee.

Members were invited to alert the Chief Operating Officer to any additional comments, by email, prior to Council on 30 June 2022.

32.6 Effectiveness Review of Senate

Senate noted that the next Effectiveness Review of Senate was scheduled to be undertaken in 2022/23, and that Senate would be consulted on detailed arrangements in the Autumn term.

22/33 RTE Academic Promotion Review

SEN22-P42

Senate considered and commented on an update on work underway to revise current academic promotion criteria and processes. An extensive consultation had been undertaken, involving staff in Schools, UCU and staff networks, and this was followed by a series of meetings with the Academic Council. The Academic Council has agreed to recommend to Senate that the current academic promotion criteria and processes be revised to reflect the findings of the consultation and the recommendations of the Academic Council. The revised criteria and processes will be implemented from the start of the 2023/24 academic year.

- i) There had been two incidents of individuals suffering severe allergic reactions to food consumed on campus, and members were reminded of the importance of using only University approved outlets when serving food as part of activities and events.
- ii) Work was ongoing to ensure there was appropriate fire marshal and first-aider coverage, allowing for dynamic working arrangements.

22/37 Matters for Report by the Pro-Vice-Chancellor (Education and Student Experience)

SEN22-P47

37.1 Senate considered a report. The following points were highlighted:

- i) For the Semester 2 assessment period, there had been a gradual return to in-person exams in some disciplines. An “exam hall experience” had been offered to students to support this transition, and this had been well-attended and had received positive feedback. To date, the proportion of late online examination submissions had been lower than in previous exam sessions. Thanks were offered to Registry colleagues for their work on exams, and to all colleagues across campus for their significant effort in delivering teaching and assessment during the year.
- ii) The Assessment and Feedback Review Project

was achieved with a submission of 898FTE compared to 646FTE in 2014. THE had picked out Loughborough as one of the most significant climbers amongst research intensive universities. Further analysis suggested that output quality represented the next key target for improvement in future assessments.

22/39 Matters for Report by the Pro-Vice-Chancellor (Enterprise)

SEN22-P50

Senate considered a report containing a brief update on issues discussed at the meetings of Enterprise Committee in March and May 2022 (including the transition from Research and Enterprise to combined Research & Innovation portfolios); and a summary of Enterprise income for quarter 3 2021/22. The last meeting of Enterprise Committee would be on 7 July 2022, and would include a celebration of Enterprise achievements at Loughborough.

22/40 Matters for Report by the Provost and Deputy Vice-Chancellor

SEN22-P51

Senate considered a report. The following points were highlighted:

- i) ALT had endorsed a recommendation from the LU Net Zero group that the University should target a reduction of its Scope 1 and 2 emissions (which together accounted for just under 20% of its total emissions) to net zero by 2035. (Scope 1 covered direct emissions from operations and was dominated by the University's use of gas; Scope 2 was related to electricity use and was less than a fifth of Scope 1 emissions). Targets to reduce the remaining 81% of emissions (Scope 3, comprising in decreasing order of significance: purchasing of goods and services, student travel, construction, staff business travel, ICT, staff commuting) would be set later in the year.
- ii) Issues discussed at recent meetings of Operations Committee included the approval of several demolitions on campus over the following 12-24 months: John Cooper, John Clements, Sir Arnold Hall, Graham Oldham, and Whitworth Tower. Key points arising from discussions of the budget for 2022-23 were also noted, including the risks and mitigations around the autumn 2022 student intake.

22/41 Matters for Report by the Vice-Chancellor

Senate received a verbal report. The following points were highlighted:

- i) The Vice-Chancellor was very pleased to report the appointments of Professor Charlotte Croffie as Pro Vice-Chancellor (Equity, Diversity and Inclusion), and Professor Dan Parsons as Pro Vice-Chancellor (Research and Innovation).
- ii) Thanks were offered to all retiring members of Senate, including Steve Rothberg, who was attending his final meeting as Pro Vice-Chancellor for Research.

22/42 Job Description and Person Specification for Associate Dean (Research and Innovation)

SEN22-P52

Senate noted the action of the Vice-Chancellor on behalf of Senate, with the advice of Academic Leadership Team, to approve the job description and person specification for the role of Associate Dean (Research and Innovation).

22/43 Ethics Committee

SEN22-P53

43.1 Senate received minutes of the meeting of Ethics

the realignment of Ethics Committee, the new approach to trusted research and compliance within the University, and the restructuring of PVC roles.

22/44 Honorary Degrees and University Medals Committee

SEN22-P55

Senate approved changes to the name, composition and terms of reference of Honorary Degrees and University Medals Committee.

22/45 Human Resources Committee

SEN22-P56

45.1 Senate received minutes of the meeting of Human Resources Committee on 25 May 2022.

SEN22-P57

45.2 On the recommendation of Human Resources Committee, Senate recommended to Council for approval amendments to the Composition and Membership of Human Resources Committee.

SEN22-P58

45.3 On the recommendation of Human Resources Committee, Senate recommended to Council for approval amendments to the Conditions of Service relating to pensions.

22/46 Learning and Teaching Committee

SEN22-P59

46.1 Senate received minutes of the meetings of Learning and Teaching Committee on 26 January, 3 March and 13 April 2022.

SEN22-P60

46.2 On the recommendation of Learning and Teaching Committee, Senate approved amendments to Regulation XVIII (Academic Misconduct) and Regulation XXVIII (Pre-sessional study).

SEN22-P61

46.3 On the recommendation of Learning and Teaching Committee, Senate approved revisions to Regulation XI (Diplomas in Industrial Studies, Professional Studies, International Studies and Professional Development (Graduate Professional Development Award) relating to the adoption of flexible arrangements for placements and study abroad.

SEN22-P62

46.4 On the recommendation of Learning and Teaching Committee, Senate approved amendments to Regulation XXI (Postgraduate Awards) to meet Engineering Council Accreditation Requirements.

SEN22-P63

46.5 On the recommendation of Learning and Teaching Committee, Senate approved the establishment of the award of Professional Graduate Diploma in Architectural Studies.

22/47 Prizes Committee

SEN22-P64

47.1 Senate approved revisions to the Composition and Terms of Reference of Prizes Committee.

SEN22-P65

47.2 Senate approved the appointment of a new Chair of Prizes Committee.

22/48 Student Discipline Committee

22/57 Appointment of Pro Vice-Chancellors

Senate noted the appointments of Professor Charlotte Croffie as Pro Vice-Chancellor (Equity, Diversity and Inclusion), and Professor Dan Parsons as Pro Vice-Chancellor (Research and Innovation).

22/58 Programme Proposals

Senate noted the action of the Pro-Vice-Chancellor (Teaching), on behalf of Senate, in approving the following:

(i) New programmes (from Oct 2022)

MSc Data Driven Design

MSc Digital Entrepreneurship

MSc Sustainable Sport Business

(ii) January 2023 intakes to LU London Programmes

Institute for Digital Technologies

Digital Finance

Digital Marketing

Institute for Design Innovation

Design Innovation

Institute for Diplomacy & International Governance

Diplomacy and International Governance

Diplomacy, Business and Trade

Diplomacy, Politics and Trade

Security, Peacebuilding and Diplomacy

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(iv) Termination of programmes

MSc Automotive Retail Management (Last intake: Oct 2020)

MSc Flood Modelling and Management (No previous intakes)

Humanities with a Foundation Year/ International Foundation Year (Last intake: October 2021)

MSc Intelligent Transport Systems (No previous intakes)

International Relations with a Foundation Year/ International Foundation Year (Last intake: October 2021)

MSc Water Engineering for Development - Full Time (Distance Learning) (No previous intakes)

MSc Water Engineering for Development - Full Time (Last intake Oct 2018)

MSc Water Management for Development - Full Time (Last intake Oct 2020)

MSc Water Management for Development - Full Time (Distance Learning) (Last intake Oct 2020)

22/59 Reports from Committees

Senate received reports from the following Committees:

- 59.1 **SEN22-P77** Arts Committee on 17 May 2022.
- 59.2 **SEN22-P78** Enterprise Committee on 22 March 2022.
- 59.3 **SEN22-P79** Estates Management Committee of 11 February 2022.
- 59.4 **SEN22-P80** Finance Committee of 11 February and 18 March 2022.
- 59.5 **SEN22-P81** Operations Committee on 7 March, 4 April and 3 May 2022.
- 59.6 **SEN22-P82** Research Committee on 22 February and 26 April 2022.
- 59.7 **SEN22-P83** Sport Committee on 10 February 2022.

22/60 Appointments to the Academic Staff

SEN22-P84

Senate noted appointments to the Academic Staff.

22/61 Waiver of Regulations

Senate noted that the Academic Registrar had approved waivers to Regulations in relation to individual students.

22/62 Date of Meetings in 2022-23

Wednesday 28 September 2022, 12.30-5pm - Senate Away Afternoon, Burleigh Court

Wednesday 9 November 2022, 10am

Wednesday 18 January 2023, 10am *(if required)*

Wednesday 15 March 2023, 10.30am – LU London

Wednesday 14 June 2023, 10am

Author – Chris Dunbobbin

Date – June 2022

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